



Child's details

Child 1

Forename _____ Surname _____ DD/MM/YY

Gender [tick as appropriate] Male Female Date of Birth _____
I declare that I am the person with Parental Responsibility for Child 1

Child 2

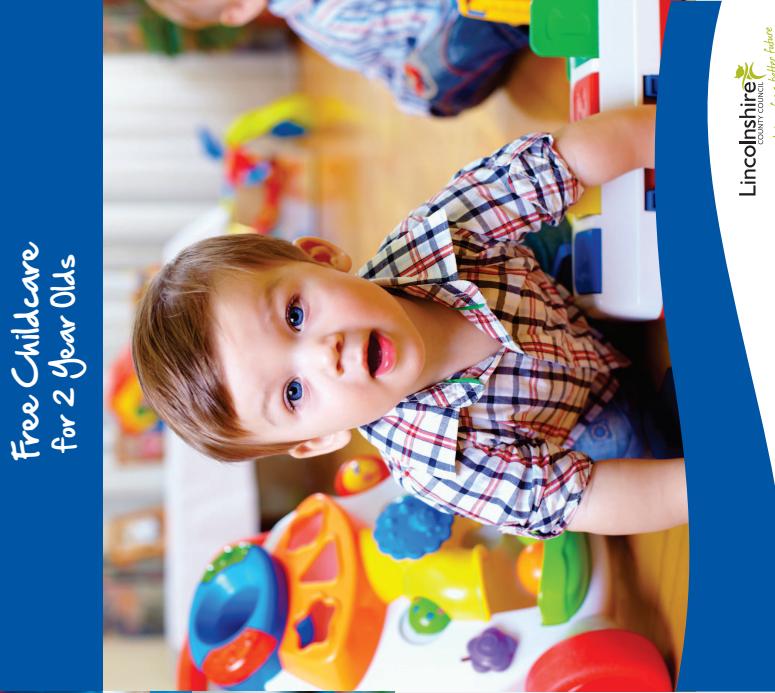
Forename _____ Surname _____ DD/MM/YY

Gender [tick as appropriate] Male Female Date of Birth _____
I declare that I am the person with Parental Responsibility for Child 2

Declaration

I hereby certify that the information given on this form is correct to the best of my knowledge.
I understand that the council may check with the Department for Work and Pensions (DWP) and/or
Her Majesty's Revenue and Customs regarding my eligibility. The local authority may need to use this
information for enquiries under Section 29(3) of the Data Protection Act—amended 1998—Detection
and prevention of a crime and I agree for the information provided to be used for this purpose and
to be shared with local authority teams, for coordinated support.

Signature _____ Name _____
Please return your completed form to:
EYE Team, Birth to Five Service, Mile Cross Centre,
Maudlin Drive, St Giles, Lincoln, LN2 4EL



For more information on choosing childcare and for a list of settings
that are on the local authority's directory, please contact the
Family Information Service on tel. **0800 195 165** or email fis@lincolnshire.gov.uk
If you have any concerns about the way an early years provider
is offering the funded hours to you, please contact the
Early Years Entitlement team at Birth to Five Service
on tel. **01522 552752**



Is my child entitled to a free place?

You can claim for a free place for your child if you receive one or more of the following benefits:

1. Income Support
2. Income-based Job Seekers' Allowance
3. Income-related Employment and Support Allowance
4. Support under Part VI of the Immigration and Asylum Act 1999
5. The guaranteed element of State Pension Credit
6. Child Tax Credit, provided they are also entitled to Working Tax Credit and have an annual gross income of no more than £1,190, as assessed by Her Majesty's Revenue and Customs
7. Children will also qualify to receive a funded place if they are looked after by the local authority

Additional places will be allocated to children:

8. Who have a statement of special educational needs/ an education, health and care plan or who attract Disability Living Allowance (DLA)
9. Who have left care through adoption order, residence order, or special guardianship order
10. From households receiving Working Tax Credits (due to become Universal Credit) and with an annual gross income of no more than £1,190



When is my child entitled to a free place?

Eligible children are entitled to a free early years place at the start of the school term following their 2nd birthday.

A child may access the free place until the end of the school term in which they celebrate their 3rd birthday. At this point, each child is then entitled to their 3 & 4 year old funding and will continue to access 570 hours funded provision each year.

A child born on or between

1 April to 31 August
(Start of autumn school term)

1 September to 31 December
(Start of spring school term)

1 January to 31 March
(Start of summer school term)

Where can I access this funded entitlement?

The free places will only be available from providers who are proven to offer the highest possible standards of care for two year olds. A list of providers who are registered to deliver this entitlement can be accessed from the Family Information Service.

How do I apply?

Complete the form on the next page or apply online at

www.lincolnshire.gov.uk/2yearolds

- If you are eligible we will send you a confirmation letter with a child ID number to give to your chosen childcare provider.
- Contact Lincolnshire Family Information Service (FIS) for a list of approved childcare providers in your area.
- Contact your preferred provider and arrange a visit. Check if they have a place at the times you need. Give your letter to your chosen provider to confirm your child's eligibility with them.
- Once you have secured a place, your provider will ask to see a copy of your child's birth certificate and ask you to complete a Parent/carer Declaration Form.

The Early Years Entitlement for 2 Year Olds

www.birthtofive.org.uk



www.birthtofive.org.uk

Application Form

Please complete the details below to find out if your child is eligible.
Please only use full legal names when completing this form, including middle names.

Please complete this form in black and BLOCK CAPITALS.

Details of person in receipt of qualifying benefit:

Title _____ Forename _____ DOB/M/YY

Surname _____ Date of Birth _____

National Insurance No _____
(or National Asylum Support Service (NASS) reference number)

House _____ Street _____

Town _____ Postcode _____

Home Phone Number _____ Mobile Phone Number _____

Email Address _____ Preferred Contact Method
(tick as appropriate)
Email Post

Please indicate which criteria you currently meet:

- 1. Income Support
- 2. Income-based Job Seekers' Allowance
- 3. Income-related Employment and Support Allowance
- 4. Support under Part VI of the Immigration and Asylum Act 1999
- 5. The guarantee element of State Pension Credit
- 6. Child Tax Credit, provided they are not also entitled to Working Tax Credit and have an annual gross income of no more than £1,190, as assessed by Her Majesty's Revenue and Customs
- 7. Child is looked after by the local authority
- 8. Child has a statement of special educational needs/ an education, health and care plan or who attract Disability Living Allowance (DLA)
- 9. Child has left care through adoption orders, residence orders, or special guardianship orders
- 10. From households receiving Working Tax Credits (due to become Universal Credit) and with an annual gross income of no more than £1,190

continued overleaf